

# P1 Admission Application

小一入學申請

User Guide



# 1. How to apply?

Step 1



Step 2

WFJLPS



# 2. Admission Application



Home > Admission > [Online Admission Application Form](#)

P.1 Admission

Interim Admission (P.2 - P.5)

**Online Admission Application Form**

Tuition and Fee Remission

Scholarship

Secondary School Places Allocation (SSPA)

## Online Admission Application Form

### A. Application System User Guide

Please read the [user guide](#) before filling in the application form

### B. Online Application Form

The system will be opened in 3 August 2020. Parents should complete the online application form on the system from 3 August to 21 August 2020

[中文申請表](#)

[English Application Form](#)

### C. Application System

Parents can check the application result in the system

[Login the system for checking your result](#)

Step 1

Step 2  
Click the online application form

# A. Online Application Form

## Part A: Application's Information

Chinese Name:	<input type="text"/>	*
English Name:	<input type="text"/>	*
	same as HKID card	
Sex:	<input type="radio"/> Male <input type="radio"/> Female	*
Place of Birth:	<input type="text" value="Please select..."/>	
Date of Birth (DD-MM-YYYY):	<input type="text" value="DD"/> - <input type="text" value="MM"/> - <input type="text" value="YYYY"/> <input type="button" value="Calendar"/>	*
*Age:	<input type="text"/>	*
Birth Cert No.:	<input type="text"/>	*
Passport No. (if applicable):	<input type="text"/>	
Nationality:	<input type="text" value="Please select..."/>	
Language Use at Home:	<input type="text" value="Please select..."/>	
Address in Hong Kong:	<input type="text"/>	*
District:	<input type="text" value="Please select..."/>	*
Telephone No.:	<input type="text"/>	*
Contact No.:	<input type="text"/>	*
No. of Siblings:	<input type="text" value="Please select..."/>	

Fill in the  
information

# A. Online Application Form

## Part D: Talents and Interests of the Applicant

Including sports, community service, art, etc.

(Less than 600 words):



## Part E: Multiple births applicants

Multiple births applicants:  Yes  No ✓



Part D: Talents and Interests

(Eng: Less than 600 words)

# A. Online Application Form

## Part E: Multiple births applicants

Multiple births applicants:  Yes - Number of Child:   No

## Multiple births applicants

## Part A: Application's Information

Chinese Name:  \*

English Name:  \*

same as HKID card

Sex:  Male  Female \*

Place of Birth:

Date of Birth (DD-MM-YYYY):  -  -   \*

\*Age:  \*

Birth Cert No.:  \*

Passport No. (if applicable):

Application for multiple births

# Online Application

I confirm that I have read and understood the policy statements of W F Joseph Lee Primary School on Personal Data Collection.

1

The information I supplied in this form and any attachment is complete and correct. I understand that any willful misrepresentation or withholding of material information will lead to disqualification from the admission.

## New Account Registration

You can use the log onto the system for checking the application status & result in the future.

2

Login Name: Birth Cert No. Password: Date of Birth(YYYYMMDD)

3

Back Submit

myProfile+ Ver. 2012 (u15.08.1w - p20130228)  
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**Successfully created a new account**

Login ID: **Birth Cert No.**

Password: **YYYYMMDD**

# A. Online Application Form



TEST!!!!2021-2022 Primary One Admission Application Form - Application Status

**Application Status**

Code: A21220008      Applicant Name: Chan Tai Man      Status: Application in progress

[Applicant Particulars](#)      [Logout](#)

Status	Message	Date
Application in progress	Application in progress	2020-07-31 11:32:30

Dear parent of Chan Tai Man,

The system has successfully recorded your registered information. Please submit the application form and other documents (listed in the application form) during office hours in person together with the application fee \$50 (by Octopus Card only) on 20 and 21 August.

Office hour:

9:30am - 12:00pm and  
2:00pm - 4:30pm

Thank you for your attention!

W F Joseph Lee Primary School

Admission Form: [Online Application Form](#)

Attachment: [Application in progress](#)

1

Form submission dates:  
20 and 21 August  
9:30 am – 12:00 pm  
2:00 pm – 4:30 pm

2



# A. Online Application Form

1. **Print out** the completed application form

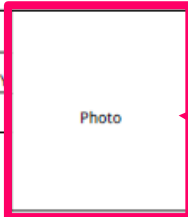
2. Affix a **recent photograph** of the student

3. Parent signature

Application Fee (HK\$) 50.0 P18190011		W F JOSEPH LEE PRIMARY SCHOOL 9 Tin Fai Road, Tin Shui Wai, N.T. Testing New - Primary One Application Form	Office Use Application No.: P18190011 Receive by: Date: 22-06-2019
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## Part A: Application's Information

Chinese Name: 測試2	English Name: Test B	*Age: 6
Sex: F	Place of Birth: Australia	Date of Birth: 9 D 4 M 2013
Birth Cert No.: S1234569	Passport No. (if applicable):	
Nationality: Australia	Language Use at Home: English	No. of Siblings: 1
Address in Hong Kong: Tsun Wan		Siblings Attending W F Joseph Lee Primary School
		1. Name _____ Grade _____
		2. Name _____ Grade _____
Telephone No.: 91919191	Contact No.: 92929292	



Office Use
Application No.: P18190011
Receive by:
Date: 22-06-2019

Policy Statements
<ol style="list-style-type: none"> <li><b>Purpose</b> The personal data collected by the school is for consideration of your application. Data of successful applicants will be kept as part of the school's student records.</li> <li><b>Data User</b> Only authorized personnel can access and use the data provided.</li> <li><b>Retention of Data</b> Unless otherwise consented by applicants, unsuccessful applications will be destroyed upon completion of the admission.</li> <li><b>Data Correction</b> Applicants who wish to request correction of their personal data after submission after submission of application may write to the General Office.</li> <li><b>All documents submitted will not be returned.</b></li> </ol>
Declaration of the Applicant
I confirm that I have read and understood the policy statements of W F Joseph Lee Primary School on Personal Data Collection. The information I supplied in this form and any attachment is complete and correct. I understand that any willful misrepresentation or withholding of material information will lead to disqualification from the admission.

Signature of Parent/Guardian _____	Date : _____
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Notes On How To Complete The Application Form
<ol style="list-style-type: none"> <li>We are a non-profit-making Direct Subsidy Scheme school. The annual school fee is HK\$14,500, payable in 10 instalments. The school has scholarships for outstanding students and fee remission programmes for those with financial difficulties, subject to the availability of funds under the school fee remission / scholarship schemes. For details, please refer to our website: <a href="http://www.wfjps.edu.hk">http://www.wfjps.edu.hk</a> (click "Admission"), or call school office at 34014995 for enquiries.</li> <li>Our school may revise the school fee by about 5.5% (from \$14500 to \$15300) with effect from 2018-19 School Year subject to ED's approval.</li> <li>The application fee is \$50, please pay by Otopus Card when submit the application form.</li> <li>Only copy of report card of Kindergarten is needed, the Student Portfolio prepared by parents is not required.</li> <li>The personal data provided in this form will be used for school places allocation purposes. Notification of application results will be made in writing to parents/guardians.</li> </ol>

Checklist :
<input type="checkbox"/> Application form with photo <input type="checkbox"/> Copy of student's birth certificate <input type="checkbox"/> Copies of K2 School Reports <input type="checkbox"/> Copy of information about siblings' Student Handbook (if available) <input type="checkbox"/> ONE stamped envelopes (size: 8.6 inch x 4.5 inch with \$2 stamps and with address written on) <input type="checkbox"/> Evidence of participations and achievements in extra-curricular activities and service etc. The total application documents should not more than 20 A4 pages.

## Part B: Present School Particulars

Name of School:	Class Attending:
Address of School:	School Telephone No.:

## Part C: Parent's / Guardian's Particulars

	Father	Mother	Guardian (Relationship: _____)
Chinese Name	測試爸2	測試母	
English Name			
Education			
Working Organization			
Occupation & Position			
Contact No.	99999999	88888888	

## Part D: Talents and Interests of the Applicant

Including sports, community service, art, etc. (Less than 600 words)
NIL

\* The applicant's age at 1st September, 2018

# B. Amending or Updating Information



Home > Admission > [Online Admission Application Form](#)

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Click here

## B. Amending or Updating Information



The screenshot shows the login interface for the 'myProfile+' admission system. At the top, the logo 'myProfile+' is displayed next to a cartoon character icon. Below the logo, the school's name '和富慈善基金李宗德小學' and 'W F JOSEPH LEE PRIMARY SCHOOL' are listed, followed by '- 入學申請系統 -' and '- Admission System -'. A dropdown menu is set to 'Testing New - Primary One Application Form'. The main form contains two input fields: '出世紙號碼 Birth Cert No.' and '出生日期 Date of Birth (YYYYMMDD)'. Below these fields is a language toggle switch between '中' (Chinese) and 'EN' (English), and a blue '登入 Login' button. At the bottom, there is a yellow '新用戶登記 - Sign Me Up!' button and a link for '忘記登入名稱或 / 及密碼' (Forgot Username or/and Password).


Login ID: **Birth Cert No.**  
Password: **YYYYMMDD**

## B. Amending or Updating Information

**Application Status**

Code: A20210001    Applicant Name: Chan Tai Man    Status: In progress

[Application form](#)    [Logout](#)

Status	Message	Date
 In progress	Please submit the documents in person	16-7-2019

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You can update your information here



# C. Check result

**Application Status**

Code: A20210001    Applicant Name: Chan Tai Man    Status: **In progress**    [Application form](#)    [Logout](#)

Status	Message	Date
 In progress	Please submit the documents in person	16-7-2019

myProfile+ Ver. 2012 (u15.08.1w - p20130228)  
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You can check the result here

## D. Checking Application Result

	Stage	Status
1	Finished the online application form	In progress
2	After submit documents	Documents submitted
3	Announcement of 1 <sup>st</sup> Interview arrangement	1 <sup>st</sup> interview
4	Announcement of 1 <sup>st</sup> Interview result	➤ Rejected ➤ 2 <sup>nd</sup> interview
5	Announcement of 2 <sup>nd</sup> Interview result	➤ Rejected ➤ Waiting ➤ Parent Interview
6	Announcement of Parent Interview result	➤ Rejected ➤ Waiting ➤ Accepted